



SMITHFIELD PUBLIC SCHOOL

O'Connell Street, Smithfield 2164

Telephone: 9604 5475

9504 5777

Fax:

9725 5648

Dear Parents

Congratulations on your child's success in gaining a place in the OC class at Smithfield Public School.

I would like to take this opportunity to invite both students and parents to an orientation meeting on Tuesday 16th November, at 9:30am to complete enrolment details, meet the OC teacher and to show you around our school.

Enrolment forms will be available to you from the school office once you receive your offer of placement letter from the Selective Schools Unit.

The school office is open from 8:30am until 2:30pm. You will need to bring:

- your child's original birth certificate or passport,
- proof of address e.g. original of council rates notice, residential lease or electricity account,
- parents born overseas please bring original passport or citizenship paper,
- Immunisation History Statement if possible, and
- a transfer certificate from your current school to be given at the end of the school year.

This is an excellent opportunity to meet school staff, be informed about our OC program and for students to meet each other. The meeting should conclude by 11:30am.

Please phone the school on 9604 5475 to indicate if you are able to attend.

Yours sincerely

Mary Lambert

Mary Lambert
Principal